

IF YOU DETECT THE ODOR OF NATURAL GAS INSIDE <u>OR</u> ADJACENT TO A CAMPUS BUILDING:

- 1. **DO NOT** use any electrical device, including telephone/cell phone, fire alarm, portable radio, or light switch.
- 2. Notify others in the building of the emergency and begin evacuating the building, assisting others when possible. **DO NOT USE THE ELEVATOR!**
- 3. Proceed to the designated evacuation area for your building and call 9-1-1. State the nature and location of the gas leak. Then notify the Edgewood College Security Department at (608) 663-4321.
- 4. Remain at least 500 feet from the building, until informed by Madison Fire Department officials <u>or</u> Edgewood College Security that it is safe to re-enter the building.

Edgewood College

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